



# **130<sup>th</sup> Annual Meeting and Report**

**Grace Episcopal Church**

**Port Orange, Florida**

**February 7, 2021**

**VESTRY & OFFICERS OF GRACE CHURCH**

David Roberts, Senior Warden  
John Palmer, Junior Warden  
Gary Lincoln, Treasurer  
Carolyn Wade, Vestry Secretary

**Graduating Class of 2021**

Carol Wilhelm  
Debbie Amara  
David Roberts

**Class of 2022**

Christine Doughty  
Bill McCaffrey  
Tinny Ryder

**Class of 2023**

Sue McIlrath  
Lynda Moore  
John Palmer

**GRACE CHURCH STAFF**

The Rev. Rick Burhans, Rector  
The Rev. Don Lyon, Retired Associate Rector  
The Rev. Susan M. McCaffrey, Deacon  
Kim Mansfield, Bookkeeper  
Joseph Marcellino, Administrative Assistant/Organist  
Kevin Davids, Sexton  
Gary Lincoln, Treasurer

The Rt. Rev. Gregory O. Brewer, Bishop of the Diocese of Central Florida  
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FACEBOOK: [www.facebook.com/egracepo/](http://www.facebook.com/egracepo/)

**GRACE EPISCOPAL CHURCH  
MEMBERSHIP STATISTICS FOR 2020**

<b><u>Members</u></b>	<b><u>2020</u></b>	<b><u>2019</u></b>	<b><u>2018</u></b>
<b>Active - Adults</b>	232	245*	273
-Youth Under 16	8	8*	10
<b>Total Baptized Members</b>	<b>240</b>	<b>253*</b>	<b>283</b>
<b>Total Transition</b>	<b>2</b>	<b>2*</b>	<b>5</b>
<b>Family Units (Active &amp; Transition)</b>	<b>147</b>	<b>149*</b>	<b>284</b>

\*Software improvements to reflect more accurate accounting

<b><u>Winter Members</u></b>	<b><u>2020</u></b>	<b><u>2019</u></b>	<b><u>2018</u></b>
<b>Adults</b>	6	6	3
<b>Total Baptized Members</b>	6	6	3
<b>Family Units</b>	<b>4</b>	<b>4</b>	<b>2</b>

<b><u>Parish Register Statistics</u></b>	<b><u>2020</u></b>	<b><u>2019</u></b>	<b><u>2018</u></b>
Added by Transfer	3	12	2
Restored to Active	0	0	0
Removed by Transfer	1	1	5
Removed Other	2	2	0
Removed by Death	11	10	11
Moved to Inactive	2	3	6
Confirmations	0	1	2
Reaffirmations	0	0	4
Received	0	0	3
Baptisms	0	3	8
Marriages	0	2	3
Burials/Memorial Services	1	10	10
Average Sunday Attendance	<b>128*</b>	174	170

\*Drop in Average Sunday Attendance due to COVID-19

## **129<sup>th</sup> ANNUAL MEETING MINUTES FOR JANUARY 26, 2020**

The GEC Annual Meeting was held on January 26, 2020, after a combined worship service that began at 9:00 and was followed by a parish brunch. Fr. Rick called the meeting to order at 11:15 and began with prayer. He then asked for everyone to pray for all those who have passed since the 2019 annual meeting. Fr. Rick and Rev. Susan read the necrology, and asked for any names that may have been omitted. The next order of business was consideration of the minutes of the 2019 annual meeting. Hal Read moved that the minutes be approved as presented. Dick Fitch seconded the motion, and it was passed. Fr. Rick recognized the retiring members of the vestry, Rick Eaton, Sherri Davids and Carolyn Wade. He noted in particular Rick's many contributions as Senior Warden. He then presented a slate of four persons for election to the three vacancies: John Palmer, Lynda Moore, Ben Coursen and Sue McIlrath. Fr. Rick asked for a motion appointing Bobbi Palmer, past Senior Warden, to serve as the teller for the election. Daneen Read moved that Bobbi be appointed to serve as teller, and Nancy Fitch seconded the motion. The motion was passed and the election conducted. Lynda Moore and John Palmer were elected on the first ballot. There was a tie between Sue McIlrath and Ben Coursen for the third vacancy. After two runoff ballots, Sue was elected to that position. Fr. Rick then asked that the committee reports in the annual meeting brochure be reviewed. Following that review, Daneen Read moved that the reports be accepted as presented. Carolyn Burhans seconded the motion and it was passed. Gary Lincoln then presented the Treasurer's Report. Before getting to the substance of his report, he made three announcements. First, he asked everyone to "save the date" for the upcoming vestry fundraiser, Red White & Love III. Second, he asked for support for the Scholarship Committee's candle sale. He reported that the goal was \$2000, and that

\$1300 has already been raised. Third, he directed everyone's attention to the Planned Giving brochures that were on all of the tables, and asked Alan Titkemeier to discuss its evolution. Alan gave a brief history of significant financial events in the history of Grace Church, and explained that after the fundraising associated with the 125th Anniversary, Grace Church became debt-free for the first time. This year, the Investment Committee decided to create this brochure to explain our endowments and provide opportunities for planned giving to our endowment funds. He concluded by stating that we are caregivers of God's bounty and called upon to be good stewards. Proceeding to the substance of his report, Gary first noted line 4 and explained that in 2019 we not only met our pledge goal but exceeded it. This enabled us to finish the year in the black despite the significant deficit we were facing in September, which he said was an amazing thing. He thanked everyone who got us from where to were in the fall to where we finished. Gary provided considerable detail concerning various line items in the budget. He explained that this year for the first time, "in and out" items have been allocated over the entire year rather than reflected simply at the month of the expenditure so that there is no effect on the budget. Gary talked about a number of new line items in the budget. Line 52b, employee pensions, reflects the diocesan requirement that pensions be provided for all employees who work over twenty hours per week. Grace Church has three employees in this category other than Fr. Rick so this was a necessary addition. Previous line 54 has been separated into 54 and 54b because the lay employees are in a different status than Fr. Rick. Line 24, Music Ministry Events, is a new line. As our choirs have been growing and our music program expanding, Fr. Rick has suggested that we have one or more events showcasing our parish musicians. Line 104, Capital Contingency Fund, is new. Gary said that we need to plan ahead for significant maintenance needs as our physical plant is aging and it has been difficult

to accurately anticipate our maintenance expenses. Although the goal is to get to the point where this line is funded at \$1000 per month for an annual total of \$12,000, the Budget Committee elected to begin small with a sum of \$100 per month for an annual total of \$1200. He stressed the need to be proactive rather than reactive in this area.

Previous line 106 was separated into lines 106 and 106b to more accurately reflect expenses associated with our groundskeeping. Line 55, Liability Insurance, is new; our new insurance binder is \$4000 less than our prior cost of coverage, and the Budget Committee was able to divert that savings to other lines. The budget for line 65, Office Supplies, was reduced from \$1500 in 2019 to \$500 in 2020 due to the success of last year's office supply drive. Last year we were able to not spend out of budget because of the donated supplies. The Stewardship Committee is planning another drive so that we can keep costs in this area down. Gary said that we ended 2019 in the black and we hope never to start out a new year in the red. He again thanked everyone for the year-end improvement in our financial position. He also stated that our bookkeeper, Kim, does an outstanding job, and that we now have four financial secretaries rather than two. He closed by stating that we have very hardworking Audit, Budget and Investment Committees, and that they, along with the Vestry, are to be commended for all of the work they do with our financials. Carolyn Burhans asked whether any money is being earmarked for security needs. Gary noted that we have constituted a security committee but have not yet allocated any monies for that purpose. He is hoping that will happen once the committee gets organized. Gary further noted one other new line, 57b, Clergy Professional Development. He said that it is not a lot of money, but that it is important to support our clergy in this manner. Carol Titkemeier moved that the Treasurer's Report be approved as presented. Bobbi Palmer seconded the motion, and it was passed.

Rick Eaton presented the Senior Warden's Report. He thanked everyone for the honor of serving in this capacity. Fr. Rick thanked him for all of his service and his willingness to do everything that was asked of him. Daneen Read moved that the Senior Warden's Report be approved as presented. Carol Smith seconded the motion, and it was passed. Fr. Rick opened the community concerns portion of the meeting. He first announced that we will have a Vacation Bible School again, and that Leslie Wiggins will serve as director. Ed Balducci asked about any special programs for veterans. Fr. Rick said that David Roberts is heading up a committee for that purpose, and that he will ask David to talk with Ed about it. Rev. Susan said that she will be holding her tenth annual Lenten retreat in March. Fr. Rick then gave a brief summary of his attendance at the annual diocesan convention. He said that the Canon to the Archbishop of Canterbury was the preacher, and was very profound and deep in his spirituality. The diocese is struggling with how to deal with the violence in our society, and is trying to come up with a statement in this regard. Fr. Rick said that there is a new church taking off in Lake Nona and is doing very well. Next year's diocesan convention will be held in Daytona Beach at the Ocean Center, and he expects us to have a significant role to play. With no further concerns being raised, the meeting was closed.

Respectfully submitted,  
Carolyn A. Wade  
Secretary



# 2020

## DEACON'S REPORT

The Rev. Susan McCaffrey

Dear Grace Church Family:

I can't begin to tell you how happy I am that the year 2020 is gone!! I truly am looking forward to a new and exciting year full of hope, good health, and prosperity. I so do miss hugging each of you very much and am looking forward when we no longer need to wear masks, which hide all of our smiles.

Because we are following our Bishop's guidelines concerning COVID 19, we have had to put a hold on some of our ministries. As a result, there will be no reports printed this year for the Lay Eucharistic Ministry, the Lay Eucharistic Visitors, the Lectors Ministry, or the Acolyte Ministry. Let us pray that this pandemic will soon come to an end and all will be well and safe again.

On a positive note, our Archdeacon Kristie Alday has asked Fr. Rick and me to train two ladies who are on the Diaconate course for ordination. This has been very exciting for both of us and we are all having a lot of fun in the process. Marcia Allison and Jonnette DeMarsico are the two new faces you may have seen serving at the altar or helping with various activities throughout the church. If you get a chance, please say "Hi" to them and welcome them in our Grace Church Family.

Fr. Rick and I, along with the rest of the Grace Church Staff, are doing our best to keep things running smoothly at our church. With the screening of our services, Drive-Thru Communion, Fr. Rick's online Bible Study, TWAG and phone conversations, we are doing our best to keep in touch with our Church Family.

Bishop Brewer has restricted his clergy's visitations to last rites and extreme pastoral needs. Needless to say I can't wait until all

of the COVID -19 restrictions are lifted and we can once again resume normal visiting practices and services! But until that day does come, and it will, we need to all remain steadfast and not forget the words in Psalm 91 verses 10-12:

"There shall no evil happen to you, neither shall any plague come near your dwelling. For he shall give his angels charge over you, to keep you in all your ways.

They shall bear you in their hands, lest you dash your foot against a stone."

My dear church family, please stay safe, healthy and optimistic! I love each and every one of you!

Blessings,  
Rev. Susan

## RECTOR'S REPORT

The Rev. Rick Burhans  
(At Services)

## BUILDINGS & GROUNDS

### BUILDINGS & GROUNDS COMMITTEE

E. John Palmer  
Junior Warden

2020 was a challenging year in many ways. Mostly, the Corona-Virus affected us in so many ways. It has been a tough year, to say the least. But we, the Church and Parishioners, somehow have made it through the year with Gods help.

Some of the our accomplishments:

1) The A/C units in the main Church building. One of the outside units (condensers) failed late 2019.

One more of the outside units failed in early 2020, making two units not working. They both worked together to support one air handling unit inside the Church building. Thanks to a gift from the Investment Committee, we were able to replace all the needed units in early July before the hot

weather. The installation was very smooth, overseen by myself and the JJW, Tinny, which her help was deeply appreciated.

2) Many trees and shrubs were kept trimmed by our Sexton, Kevin. The trimming was also necessary

to help the nightly trespassers off our campus, seeking refuge in our foliage.

3) The Memorial Garden was maintained very well by Rosemary Shall and her Garden Angels, and many parishioners. Thanks to all that were involved.

Capital improvements projects slated for year 2021, but are not limited to:

1) Another A/C outside unit found to be inoperative during our new A/C Maintenance Inspections (twice a year). This unit is one of seven units for the Parrish Hall. Replacement to be as needed.

2) The Campus sprinkler system is still an occasional issue due to the age of the system. In 2021, we will continue to repair and upgrade the system as needed, leaks and sprinkler heads.

3) The old ice machine continues to function, occasionally breaking down.

As another year begins, I would like to say, I have had many challenging issues this past year, but, it has been an honor and very gratifying to have served as your Junior Warden. I would like to thank the parishioners for their support and help, and the Senior Warden for his support and guidance.

Let us pray for a Blessed 2021.

**CHILDREN AND YOUTH**

**CATHECHESIS OF THE GOOD SHEPHERD**

Carol Wilhelm

Inactive due to COVID-19

**CHRISTIAN EDUCATION/FORMATION**

**ADULT SUNDAY SCHOOL FORUM**

Carolyn Burhans, Facilitator

Inactive due to COVID-19

**CURSILLO/ULTREYA**

Maggie Thompson

Inactive due to COVID-19

**DAUGHTERS OF THE KING**

St. Monica Chapter #2433

Sherrill Davids - President

The Mission of The Order of the Daughters of the King is the extension of Christ's Kingdom through Prayer, Service, and Evangelism.

Members of The Order of the Daughters of the King Each Daughter take the following vows upon admission to the Order:

- To obey the two Rules of the Order: The Rule of Prayer and the Rule of Service.
- To offer at all times loyal aid to our clergy and parish to spread Christ's kingdom.
- To faithfully wear the cross of The Order.
- To work for the purposes of The Order as God may give us the opportunity.

In early March of 2020, we were blessed with four new members installed in our St. Monica Chapter. Although our DOK has been limited in activities due to Covid 19 in 2020, we have had opportunities to participate in Zoom meeting attend meetings with other DOK chapters on both local and national levels. These meetings have provided encouragement, opportunities for spiritual growth as well as updates on current local and national activities. We continue to join with other prayer warriors to pray faithfully for the needs of our congregation as part of the Grace Prayer Circle. We continue to

support other church ministries in our church. We look forward to being more active in the near future.

### **JUNIOR DAUGHTERS OF THE KING**

Jamie Roberts

Junior Daughters are young women and girls from 7 to 21 years of age, who make a promise to pray daily and serve our Lord Jesus Christ. Membership is extended to all baptized girls, regardless of denomination. On February 16th, 2020 a Service of Institution of a was held to formally establish The Ruth Abigail Junior Daughter Chapter. Jamie Roberts was installed as Chapter Directress and the chapter's three charter members: Amber Poarch, Isabella Guzzi, and Juliana Guzzi were admitted.

The Juniors began their year by assisting with Reverend Susan's Lenten retreat and the annual Shrove Tuesday pancake super. The pandemic brought new opportunities for the Juniors to pray and to serve both at Grace Church and in the community. Junior Daughter's can be found at drive through communion, the ECW Christmas sale, Grace's Thanksgiving dinner, disinfecting the sanctuary between services or helping our friends at First Methodist Church with drive through dinner. If something needs a poster or sign or needs to be counted, collected, or distributed you can count on the Junior Daughters to help.

If there is a young girl in your life who may be interested in becoming a Junior Daughter of the King, please contact Jamie Roberts for more information.

### **EPISCOPAL CHURCH WOMEN (ECW)**

Carol Smith

The Episcopal Church Women (ECW) is a Diocesan affiliated ministry. Each church is placed into a Deanery. Grace is in the North East Deanery. Our mission statement leads us, by the Holy Spirit, to provide

needs for the people of our congregation. Each year, quarterly meetings are held, consisting of chapel, meeting time and food and fellowship. It is here, as well as through TWAG, church announcements, and our yearly ECW pamphlet, that the ladies learn about upcoming events: Each February we honor those ladies who have gone on to greater life. Flowers are placed on the altar in their memory. At that time we present our church with a gift from the Rector's wish list as a result of our fundraising efforts. In April look for the ECW Yard Sale! Start saving now! Ongoing events between April-December include craft sessions in preparation for our annual Celebrate Christmas Sale each November. These sessions start in May and meet on the 1<sup>st</sup> and 3<sup>rd</sup> Saturday of each month from 9:30-noon through October. Bring ideas for crafts that can be made or simply come and socialize. "Jam Sessions" are held when fruit comes into season, in preparation for the Christmas sale. Prayer shawls are continuously being made by our ladies and are free for the asking to anyone who needs love and comfort. Ladies go 2X2 bringing "loaves and fishes" (food) to those who have surgeries and/or medical issues which have kept them away from church. In December, Christmas packages are distributed to our homebound parishioners and those in need. Between our scheduled activities, there are times when ECW provides donations to other ministries in need of assistance. This past year, ECW provided one of the annual scholarships to graduating seniors, we provided the equipment needed to live stream the services during COVID, we made a one-time donation to the upkeep of the memorial garden, and we donated \$2500 toward the new air conditioner in the sanctuary. Although the schedule of activities for 2020 was brought to a standstill due to COVID, The Board continued to think positively by giving monthly updates to the ladies and

keeping the schedule on a tentative basis. In October we were permitted to have a large scale event with COVID restrictions. As it happened this event, a yard sale, proved to be the most profitable one ever with a result of \$4000! We ended the year 2020 with God's blessings and a Christmas gathering of pre-packaged food and drink and social distancing fellowship and Thanksgiving! Amen! We invite all ladies to take part in the ECW!

### **CELL GROUP (SMALL GROUP BIBLE STUDY)**

Alan & Carol Titkemeier

Cell Group (Small Group Bible Study)

The Small Group Bible study met every 1st and 3rd Thursday, January through March and September through December 2020. We began our year with the book "God has a Dream" by Archbishop Tutu. We finished the year with "Primal" by Mark Batterson. We started in our home, and ended in the parish hall where we meet with social distancing in place, until we can come back together in our home.

Respectfully submitted Alan and Carol Titkemeier

### **MEN'S BIBLE STUDY**

Alan Titkemeier

The Grace Men's Bible Study meets every other Saturday in the Conference Room at Grace from 9:00 AM to 10:00 AM. The purpose is to offer fellowship, study, discuss and apply God's word to our daily lives. We continued and are currently studying "Ten Men of The Bible" (How God Used Imperfect People to Change the World) by Max Lucado. The Men's Bible Study is open to all men. We invite you to attend and study God's word and fellowship with other Christian men. Due to COVID this past year we were unable to sponsor our Trivia Night

and BBQ Chicken dinners. We are hoping to resume in the fall of 2021. Thank you for your past support of these events.

## **COMMUNICATIONS**

### **LIBRARY**

Our library has a wonderful, extensive collection of Christian study material. It is in a transitional reorganization as a resource not only for our parishioners, but for the broader community of people studying for the ministry.

### **PARISH DIRECTORY**

Joseph Marcellino

The parish phone directory provides a means of communication for our Grace family, newcomers, and visitors. A phone directory was published Fall 2020 and another will be published after our 2021 annual meeting. An updated printout or emailed copy of the directory will be available by contacting the parish office. Please help keep our data base accurate and up-to-date by notifying the church office of:

- changes in addresses, phone numbers, or e-mail addresses
- addresses of "adult" children who have moved out on their own
- names of those you may know are no longer attending Grace

### **MINISTRY CATALOG**

Nancy Fitch

Our Ministry Catalog is a 31- page summary of the many and diverse ministries at Grace Church. Ministries are divided into the eleven categories of our Strategic Plan which represents our core values as a community of faith. The back of the catalog contains contact information for each ministry leader. It is a reference for

everyone to explore the ministry opportunities at Grace. We give printed copies to our newcomers and you can always find it updated on our website.

We are blessed with a wonderful congregation of people working together and giving generously of their time and talent. Last year we counted 500 participants in our ministries!

### **OFFICE VOLUNTEERS**

Joseph Marcellino

Inactive due to COVID-19

### **PHOTOGRAPHY**

Becky Riley

All pictures are available thru our website, Facebook, and TWAG. If you are interested in photography this is a great ministry to join.

### **PUBLICITY**

Nancy Fitch

The Publicity Committee's mission is to keep our parishioners and the wider local community informed about the good news of Grace Church. We strive to do this through articles and news releases to the local press and social media as well as internal communications through brochures, flyers, posters and the like. We are available to help if you would like to increase the awareness of your ministry or are planning a church event. We always welcome suggestions for new and better ways to publicize Grace and we welcome more volunteers to this committee.

### **TWAG (THIS WEEK AT GRACE)**

Nancy Fitch

It certainly was a challenge this past year for TWAG to keep up with communicating

the fast and ever- changing church events due to COVID-19.

Thank you, Fr. Rick, Rev. Susan, Joe, and ministry leaders who continued to provide us with the latest information each week. It is said, "a picture is worth a thousand words" so we must give special thanks to our dedicated volunteer photographer Becky Riley who captured this most unusual year in the photos that can be found in TWAG, Facebook and our website. Ministry Leaders are encouraged to continue submitting news items and photos to keep parishioners informed about their activities. Our deadline for submissions is 3:00 pm on Wednesdays to [nanvt@yahoo.com](mailto:nanvt@yahoo.com).

Please contact the church office to be included on our TWAG email listing.

### **WEDDING ASSISTANT**

Sue McIlrath

Per Diocesan COVID-19 restrictions, no weddings were permitted.

### **HOSPITALITY**

#### **GRACEWAY CAFÉ**

Inactive due to COVID-19

#### **GREETING CARD MINISTRY**

Suzie Torborg

Dear Fellow Parishioners,  
It surprises me that the dangerous, tumultuous year of 2020 has passed so quickly and that it's already time for my annual update of the Birthday Card ministry. Joe has kept me supplied with cards, envelopes, stamps, and return-address stickers, as well as the requisite monthly lists of birthday card recipients. During the year I filled out, signed, addressed, stamped, and mailed out a total of 230 cards.

As our individual birthdays approach, may we all enjoy each and every "day that the Lord hath made." May we truly "rejoice and be glad in it." And may God bless us and keep us all in the year ahead...  
Love, Suzie

**FELLOWSHIP EVENTS**

**LUNCH BUNCH**

Inactive due to COVID-19

**PARISH BREAKFASTS**

Inactive due to COVID-19

**CHRISTMAS CARD POST OFFICE**

Sue McIlrath

2020 brought challenges for all of us and the Christmas Card Ministry was no exception, but in true Grace form, we had a banner year. The Grace Episcopal Church "Christmas Card Post Office" is offered every Christmas holiday to all Grace Parishioners. This is a cost effective way for parishioners to send Christmas cards to each other at no charge. The Post Office is opened on Sunday following Thanksgiving and closes on the first Sunday in January. After working out a way to safely distribute cards, we were able to celebrate Christmas with more than 2500 cards going out. Thank you to all who cooperated with the new system and for taking sealed bags of cards to those who were not able to attend services.

Sue B. McIlrath

**NEW MEMBER MINISTRY**

**BREAD BAKERS**

Jackie Grainger

Inactive due to COVID-19

**NAME TAGS**

Tinny Ryder

The purpose of the Name Tag Ministry is two-fold: to provide name tags for members of Grace and visitors so that we can develop a more personal relationship by addressing each other by name, and to provide the clergy with a record of attendance so that they will become apprised of parishioners who are absent for extended periods. They can contact them and assist with any needs they may have.

The volunteer for the 8:00 a.m. service arrives at the church 30 minutes early to set up the table and distribute the collection buckets around the campus. As people arrive, the volunteer hands out preprinted tags to members and provides a "visitor" tag to visitors. When the service begins, the volunteer covers the tags and sets out the 8:00 box to receive the tags after service. Parishioners can drop their tags in the box or the buckets set around the campus.

The volunteer for the 10:30 a.m. service arrives about 15 minutes early, collects the tags deposited by the early church-goers from the buckets, deposits those tags in the 8:00 box, then proceeds to hand out preprinted tags to members and "visitor" tags to visitors. When the service begins, the volunteers cover the tags and sets out the 10:30 box to receive the tags after service. After the service, the volunteer collects the buckets, places the tags in the appropriate box and returns the table, buckets and tags to their respective storage places.

We have dedicated people who serve each Sunday. However, even the most dedicated people sometimes find they are not able to perform their assignment and may need a substitute. For the most part, when these occasions arise, the volunteer trades with another volunteer. But there is always a place for someone who wishes to help with this ministry by becoming a substitute.

New members at Grace would benefit by becoming part of this ministry because of the opportunity to meet their fellow worshipers and to recognize them when they meet them at other venues like Publix or Wal-Mart. It fosters a sense of “belonging.”

The Name Tag Ministry is a really pleasant and fun ministry. Anyone interested in becoming a part of it can contact me or the church office to express such interest.

This year of covid has provided a very challenging opportunity for our ministry. We have had to be very diligent with our attendance records so we could track any outbreaks of covid among our parishioners attending services. For this reason, we have stopped using name tags because of hand to hand contact and instead take attendance by a check- in list that is only handled by the volunteer for that service. This lets us track all members and visitors that attend each service, and give us the ability to contact everyone if we experience a covid break out. Considering the restrictions for the number of worshipers allowed at each service, we have still had 38 new visitors and 12 returning visitors.

**NEWCOMERS BRUNCH/ORIENTATION**

David Roberts / Sue McIlrath / Tinny Ryder / Sherrill Davids / Jamie Roberts

Inactive due to COVID-19

**OUTREACH**

**OUTREACH MINISTRY**

Carol Titkemeier, Chairperson

Outreach Ministries at Grace Church is Grace Church reaching out with open arms. Our mission statement is ... “To reach out to the community at large as Christ’s arms of love to serve, stand with and invite into fellowship your people outside the doors of

Grace Church. Amazingly in this crazy year of Covid 19, we were able to carry on this mission with God’s help.

**HUM (Halifax Urban Ministries)** Grace, is the Port Orange location, assisting the needs of our neighbors. This food pantry ministry operates Monday, Wednesday and Friday from 9am-11am. We give many thanks to Deborah Fleming for heading up this ministry, (see her report). If you are interested in this ministry, please contact Deborah.

**HUM (Halifax Urban Ministries)**

Deborah Fleming

Like everything else this past year, the HUM food pantry was impacted by the Corona Virus. We have remained opened for the entire year while other pantries closed. We had to adjust delivery methods to our clients, our food choices were changed, and our volunteers had to adapt.

The number of new people seeking our help has increased greatly and thanks to our church, other area churches, and even strangers, we have been able to serve the people. We received many food donations as well as numerous financial gifts.

Thank you for all your prayers and generosity.

Deborah Fleming

**T-BAGS (Transient Lunch Bags)**

Becky Riley has been our organizer. This ministry has been shuttered when the office doors closed due to the pandemic. The transients that come by are directed to HUM pantry at this time.

**GRACE PET PANTRY**

provides food for clients from HUM who own cats and dogs. Due to Covid restrictions during most of 2020, Terry Cheremsak and Rosemary Shaw have been distributing pet food in the church parking lot on the first Monday

morning of each month. Currently, in an average month, the Pet Pantry feeds 45-50 cats and 30-40 dogs. The pantry depends entirely on cash and food donations. We are so grateful to our congregation for all their donations and support. If interested in this ministry please contact Terry or Rosemary.

**BRIDGE OF HOPE** is a feeding ministry of HUM.

### **LOADS OF LOVE**

This ministry began in March 2019. A small team of faithful parishioners have been going to Laundry Land Laundromat every 3rd Sunday to offer grace by offering to pay for their laundry and offer soap pods and dryer sheets. The parishioner offers a "business card" which reads "Grace to you and peace from God, Our Father and the Lord Jesus Christ"

Romans 1:7b and "with Love from our Grace Church Family". This ministry has changed this past year. We completed going in person the third Sunday in March, then everything closed down. The laundromat did not, as it is essential. And the "need of grace" did not. We decided to give the laundromat the monies and soap/dryer sheets to give to their patrons in our name. We began to take these things again in person in September to this present time.

**MISSION SUNDAY** was cancelled this year due to Covid pandemic.

### **BABY BOTTLE FUNDRAISER**

Rosemary Shaw contacts Resources for Women, a pregnancy crisis center for the empty baby bottles. These empty baby bottles are passed out at church on Mother's day, and then collected back on Father's day filled with loose change or a special monetary donation by way of a check or cash. The donations raised go to

Resources for Women for the program which supports women with their pregnancies. Last year's donation total given by members of Grace Church was \$515.67. Thanks to you church family for your generosity during that difficult time.

### **SCHOOL SUPPLIES INGATHERING**

Helps students in our area of Volusia County. Supplies were donated to Port Orange and South Daytona Elementary. Our church family was amazingly generous. Besides the outpour of supplies offered at the altar, Outreach received \$1028.66 which went to purchasing uniforms, underwear, and socks along with some additional supplies. Joyce Senatro chaired this outreach. Thank you to our church family for caring for children in our community with your giving spirit.

### **ST. NICHOLAS/CHILES ACADEMY OUTREACH**

Gifts were gathered on 11/27/20. These are the unwrapped gifts for 0 to 3 year olds, to support teen mothers who are continuing their high school education at the Academy. Besides the collection at the altar, Outreach received \$325.00 which we purchased needed diapers and personal hygiene products for the young mothers. Thank you for your ongoing generous support.

### **THANKSGIVING BAKE SALE**

annually held the Sunday before Thanksgiving is done to raise funds for Walmart gift cards. The cards are given out to families in need for Thanksgiving or Christmas meals. This year we had a virtual bake sale. We collected \$1,405.00! We purchased 39 gift cards at Walmart for \$30.00, 1 gift card for \$35.00 and 8 gas cards for \$25.00 from Wawa. Fr. Rick was given all of the cards to give out to those who had need, with some given to HUM for those families with additional needs. Thank you so much for your amazing generosity for those less

fortunate. Because of your generosity, there were cards left over for Fr. Rick to start 2021 with.

**ANGEL TREE** is organized by Roseann Kurrle. Thanks to your generosity, we were able to provide angel tree gifts to children from Port Orange, Horizon and South Daytona Elementary Schools. Each school was given an allotment of 50 gifts for children in need, for a total of 150 children. Horizon and South Daytona chose specific children to receive the gifts while Port Orange requested unwrapped gifts. They then invited parents to come to school to select gifts for their children. Each school, through the guidance office, expressed heartfelt appreciation for these gifts. Once again, with thanks to you, the Angel Tree spread God's love and compassion to our community.

Whatever you do, whether in word or in deed, do it all in the name of the Lord Jesus, giving thanks to God the Father through him. Colossians 3:17

Respectfully submitted,  
Carol Titkemeier, Outreach Chairperson

### **PASTORAL CARE**

#### **LAY EUCHARISTIC VISITORS (LEV)**

The Rev. Susan McCaffrey

Inactive due to COVID-19

#### **PRAYER SHAWL MINISTRY**

Audrey Rajter

The Prayer Shawl Ministry, sponsored by the Episcopal Church Women, has been active at Grace Church since 2004. Over the years we have distributed many shawls to Grace Church families, friends and friends of friends across the country, to provide comfort in time of need. Each

shawl is presented in a colorful tote bag, made by our expert sewers. We are grateful to our faithful knitters and crocheters who have put their time and talents into making these beautiful shawls. The shawls are blessed at the altar. The mini prayer shawls with their prayer cards attached continue to be a big hit, they are available to anyone from a basket in the Narthex, these too, have been blessed at the altar.

Also available are some prayer beads and directions for praying them, for anyone wishing them.

This ministry isn't just about how we care for others, but how God chooses to care for others through our caring.

If anyone is in need of a shawl or would like to join this ministry please call or email Audrey Rajter at 386-788-6801 or email [audreyrajter@gmail.com](mailto:audreyrajter@gmail.com).

Respectfully Submitted,  
Audrey Rajter

### **STEWARDSHIP**

#### **MEMORIAL GARDEN**

Rosemary Shaw

The Memorial Garden and grounds are maintained regularly by Rosemary Shaw, Mary Weathers, Suzie and Jeff Torborg, Peter Sigmann, and Arline Desmarais,. The intention of the Garden is to create a peaceful environment conducive to meditation and prayer, to provide a holy resting place for loved ones, and to glorify God in his creation. Our garden team also maintains the church grounds around the main church building and the Chapel, the parking lot planting beds, the property around Goddard Hall, and the hedges fronting Ridgewood Avenue.

The Memorial Garden is funded by memorial donations which are used as needed for upkeep and beautification.

## **STEWARDSHIP COMMITTEE**

Gary Lincoln

The focus of the Stewardship Committee is on Time and Talent the usual expectation of Treasure.

The purpose of this committee is to support the ministries at Grace Church.

The committee adopted as its tag line from Hebrews 10:24: "And let us consider how we can spur one another on toward love and great deeds." This encouragement is used when we discuss ministry activities to help support.

The committee was mostly in hiatus during the pandemic in 2020. The office supply drive was held in January. We will hold another drive in 2021 when our office supplies are in need of replenishment. There is no date as of this report.

A very important project for the Stewardship Committee was to organize and run the annual pledge campaign. A giving tree was constructed in the Narthex as pledges were returned. The committee was pleased with the results from the pledge campaign. The information was then forwarded to the Budget Committee to formulate a balanced budget for 2021.

Parishioners may now pay their pledge electronically through their own bank's automated pay program by creating "Grace Episcopal Church" in Port Orange, Florida as your payee. Pledges can also be paid through PayPal.

The committee is comprised of Nancy Brunner, Terry Cheremsak, Nancy Fitch, Gary Lincoln, and Bobbi Palmer.

## **BUDGET COMMITTEE**

Gary Lincoln

The Budget Committee regularly assessed the implementation of the 2020 budget approved at our annual meeting. The committee also met several times in

December and January to build a balanced budget for 2021.

New items in the 2020 budget included pensions for our lay employees and a Capital Contingency Fund. The pensions are required by the national church. The contingency fund is a pro-active approach to putting money aside for large ticket items such as the replacement of roofs and air conditioners.

For 2021 significant concerns included the effect of the pandemic on our finances, a change in our insurance company and a change in the diocesan pledge.

The budget represents the "chart of accounts" in our operating budget. This general revenue chart of accounts identifies the income and expense lines. The proposal created by the Budget Committee was approved by the Vestry in January 2021. The final budget must also be approved by parishioners at the Annual Meeting on February 6, 2021.

The Budget Committee included past Senior Warden Bobbi Palmer, current Senior Warden David Roberts, Junior Warden John Palmer, Treasurer Gary Lincoln, Audit Committee member Rick Eaton, Financial Secretary Jody Lee, Vestry member Tinny Ryder, Investment Committee member Keith Brunner, and, Investment and Audit Committee member Alan Titkemeier.

## **INVENTORY COMMITTEE**

Gary Lincoln

Over 20 parishioners conducted the annual inventory of Grace Church. This annual "chore" was completed in just two hours because of the work of the volunteers and the use of the previous years' inventory sheets.

The Altar Guild conducts the inventory of the large number of items used in our worship services. It takes additional time

and effort to inventory everything from vestments to chalices.

A trivia game was created using information from our inventory. Daneen Read won the grand prize of 2 rolls of toilet paper. (an early COVID-19 shortage item.)

As of this report the date for the 2021 Inventory has not been set. We will follow CDC and diocesan guidelines. With the continued support of our parishioners has become a fellowship event.

### **INVESTMENT & ENDOWMENT COMMITTEE**

Alan S. Titkemeier, Committee Chair

The Grace Church Investment Committee met on January 20, May 4 (Zoom), June 8, August 10, September 21, and November 16 in fiscal year 2020. Current members are Keith Brunner, Daneen Read, Maggie Thompson, Alan Titkemeier, and Sue Wright. Fr. Rick Burhans and Gary Lincoln, treasurer are regular attendees.

Current investments and balances are discussed and monitored at each meeting. The committee continues to use a conservative approach. Several investments were bought and sold during the year.

Two expenses were paid from the Endowments in 2020. \$435.00 for Scholarships was paid by the Ministries Endowment using investment income. \$15,930.00 was paid by the Flex Reserve Account to replace an air conditioner in the main church.

The Investment and Endowment Committee will continue to meet regularly in 2021 to be good stewards of the financial blessings we have received and to monitor and make funds available for the Ministries at Grace. We thank you for your support in 2020.

### **SCHOLARSHIP COMMITTEE**

Gary Lincoln

The purpose of the committee is to acknowledge high school seniors who are active at Grace Church with a continuing education scholarship. The graduating class of 2020 was the first class eligible for a scholarship. Congratulations to Daniel Schmitt and Jacob Wilhelm who were awarded the first ever Grace scholarships. Students who wish to be considered for a scholarship must submit a completed application. Applications will be available in the parish office beginning April 1st of each year. Funding for these scholarships has been made possible through the generosity of members of the Scholarship Committee, the ECW and the Investment Committee as well as parishioner support of our annual fundraising event. The committee sponsored a candle sale in January and an ornament sale in December. Committee members include educators Sherri Davids, Jackie Granger, Gary Lincoln, Lynda Moore, and Carol Smith.

### **WORSHIP & MUSIC**

#### **MUSIC MINISTRY – 10:30am Service**

Terry Schmitt - Worship Leader

A contemporary worship service with a family focus is available at 10:30. The family service offers Sunday school for the children (postponed this year due to COVID-19) and a rich combination of favorite hymns, songs of praise, and familiar Christian choruses. The music is led from a variety of musical instruments, with members using their God given talents. New songs are introduced regularly to equip the saints and build their faith in worship of the One True God.

Come join us for practice on Wednesdays 5:00pm and Rehearsal 9:30am Sunday morning. Musical selections are available through PlanningCenter Online, members are able to view sheet music, and listen to selections for most songs.

Thanks for your support with your time, talents, and treasure.

In His Service

Terry Schmitt

Worship Leader

Isaiah 43:19

See, I am doing a new thing!

Now it springs up; do you not perceive it?

I am making a way in the wilderness  
and streams in the wasteland.

### **MUSIC MINISTRY – 8:00am Service**

Joseph Marcellino - Organist

The 8am Choir rehearses each Wednesday at 4pm. Due to Diocesan COVID-19 restrictions, a small vocal ensemble leads the music at 8am.

### **MUSIC MINISTRY – Handbell Choir**

Joseph Marcellino – Organist

Due to COVID-19, the handbell choir was postponed most of the year. A small group played Christmas Eve.

### **ACOLYTES**

The Rev. Susan McCaffrey

Inactive due to COVID-19

### **ALTAR GUILD**

Rosemary Shaw

Sue Wright

The Grace Church Altar Guild prepares the church and chapel for every service, including all special services such as weddings, funerals, and baptisms. We take care of the altar and the sanctuary,

vestments, linens, and vessels in the church and the chapel. We belong to the Diocesan and National Altar Guild Associations. We respectfully care for the linens and vessels used in worship because they have been blessed to be used for the glory of God. Our service is also a way to enhance our relationship with God. It is quiet, prayerful work involving approximately one hour every other Saturday in addition to special services. We currently have two teams with six dedicated members: Co-Directresses Rosemary Shaw and Sue Wright, Jody Lee, Delora Petteys, Tinny Ryder, and Joyce Senatro. Ideally, we should have 4 teams of 4 members each. We offer one-on-one on the job training to anyone interested in joining the Altar Guild ministry, and no experience is required. If you are unavailable on Saturday mornings, other times can be arranged. Please prayerfully consider joining our ministry.

### **THE FLOWER GUILD**

Submitted by Carolyn Burhans, Facilitator

In 2020 the Flower Guild adjusted to the COVID-19 virus in a variety of ways. While a few members opted to take a break during the pandemic, 11 people agreed to work either alone or on a 2-person team. We utilized masks, distancing and hand washing to comply with guidelines while providing beautiful arrangements for each service.

Grace Flower Guild

Lynda Moore

Audrey Rajter

Joyce Williams

Fran Greene

Joan Normington

Daneen Read

Ann Zerbach

Sharon Winters

Carolyn Burhans

Amy Wadsworth

Leslie Wiggins

Joining in the flower delivery aspect of this ministry were Ada and Shawn Emmert.

They, along with Teresa Valdes and Jody Lee, returned to the church following the 10:30 service each week to pick up vases of flowers and deliver them to homes. These flowers were arranged by the team or individual that made the church arrangements.

We worked in concert with the Altar Guild to reorganize our shared space in the sacristy. New tools were purchased that enabled us to work more efficiently and effectively. A new system was established for picking up and returning the sacristy door key. We continued to learn from each other and provide back-up assistance when needed.

Anyone who is interested in becoming an active member of the Flower Guild may contact Carolyn Burhans via text or call at 386-846-4501. The only requirements are a heart for God and a willingness to serve.

### **LECTORS**

Rev Susan McCaffrey

Inactive due to COVID-19

### **LAY EUCHARISTIC MINISTERS**

The Rev. Susan McCaffrey

Inactive due to COVID-19

### **PRAYER CIRCLE**

Sherrill Davids

The Prayer Circle Ministry has continued to be continually active in intercessory prayer for our Grace Church family during these challenging times. We remain committed to responding to all prayer concerns and thanksgivings. Sherrill Davids is the primary contact for the Prayer Circle. She receives the requests or praise reports and then sends out to the Prayer Circle. We currently have 28 prayer warriors committed to

intercessory prayer. If anyone has questions or believes God may be calling you to this wonderful ministry, please feel free to call Sherrill Davids or the church office.

### **PRAYER TEAM MINISTRY**

Sherrill Davids

Grace Church is blessed with an active Prayer Team Ministry. Prayer stations are available during communion at both services every Sunday. If you are seeking prayer for a specific need or wish to give thanks for a blessing, please come to the stations at the back of the sanctuary where two of our trained ministers will meet you. Prayer stations are confidential and discreet. We are here to serve our church family and Jesus Christ, our Lord and Savior. If you like additional information on this ministry, please contact the office.

*“One of the greatest gifts we can give each other is the gift of prayer.”*

*-Author: Unknown*

### **USHERS/GREETERS**

Ushers are an essential part of the worship team for Sundays and major feast days. In addition to greeting people, ushers distribute the bulletin, direct people to communion, receive the offerings and straighten up the pews after services. Ushers can be men, women, or youth. We have a committed group of volunteers who serve on a rotating basis.

## **SENIOR WARDEN'S REPORT**

David Roberts  
Senior Warden

Grace Episcopal church of Port Orange faced many challenges in 2020. We faced those challenges and we grew stronger. Due to Covid-19, we were forced to physically distance ourselves but we grew closer. Grace is more than a Church, we are a family. 2020 is proof that God will make a way where there seems to be no way. Isaiah 43:19

Due to distancing restrictions Grace church was forced to find new and different ways to serve our Grace family. Thanks to generous donations we were able to purchase the necessary computer, equipment and camera. Now all services are streamed on Facebook and YouTube. God has blessed this new online ministry. We have been viewed around the country and around the world. One of our newer Grace families mentioned to me that they chose to come to Grace because they were able to view our services online first. Former Grace members who needed to move away, have contacted us to thank us for posting our services online. They feel blessed to once again be a part of our services here at Grace.

We were able to once again host the Solisti Orchestra in February and our Red, White and Love Vestry event before the distancing guidelines took effect. Wonderful things are happening at Grace. We were able to implement drive thru communion at Grace in 2020. This has been a blessing for those who are unable to attend physical services. The first-ever Grace Episcopal Church scholarships were presented to two recipients this July. Congratulations to Daniel Schmitt and Jacob Wilhelm for earning our first scholarships in the amount of \$500 each. This October we were able to celebrate Clergy appreciation month at Grace. We also celebrated Thanksgiving at

Grace. Thanks to a large donation of food, we were able to hold a socially distanced sit down dinner and take out meals from the kitchen door. We pray that we will be able to have more upbuilding events in 2021.

We face many challenges in 2021. We will face those challenges as we have in the past, as a family. Our church is strong, thanks to you. Our finances are strong thanks to you. We remain debt free, thanks to you.

It has been my honor to serve as Senior Warden in 2020. I would like to thank Fr. Rick, Rev. Susan, past Wardens, ministry leaders, the ladies of the ECW, the Vestry, our parishioners and all of our Prayer Warriors for all that you do for our Church. I thank you also for the council you have given me. Serving on the Vestry, being a Junior and Senior Warden has been a wonderful experience and a blessing.

May God continue to bless you and our Church.

Sincerely,

David Roberts  
Senior Warden

## **TREASURER'S REPORT 2020**

Gary Lincoln

Your Vestry and I worked together all year to implement the budget approved at the 2020 annual meeting last January. COVID-19 loomed as a huge challenge as we entered the second quarter of the year.

Through the continued generosity of our parishioners, we reached 98% of our pledge goal during the pandemic. Other income streams were severely impacted.

One of the 2020 blessings came as a result of a serious maintenance issue. One of our 13 air conditioners needed to be replaced. The Investment Committee was able to fund the entire purchased price of \$15,930.

Due to the need to enhance our social media presence during the pandemic, new equipment was purchased. We now stream the Tuesday morning bible study, the Wednesday night praise and worship service as well as one Sunday morning service.

Parishioners may pay their pledge electronically through their own bank's automated pay program by creating "Grace Episcopal Church" in Port Orange, Florida as your payee. Pledges may also be paid through PayPal.

The Stewardship Committee, the Budget Committee, the Investment Committee and the Audit Committee helped to keep our expenditures in line with the approved annual budget. Thanks also to the ECW for all the work they do for Grace Church and for their continued financial support. It takes a concerted effort by these groups, along with your Vestry, to help the church stay the course and maintain a balance between our needs and our resources.

I would like to thank the Vestry, the committees listed above, and all members of the parish for their assistance. May God bless.

**Grace Episcopal Church  
2021 Proposed Budget**

	2020	2020	2021	
	Actuals	Annual Budget	Annual Budget	Comments
<b>INCOME</b>				
<b>UNDESIGNATED INCOME</b>				
1	11,292.00	17,000.00	13,200.00	\$1416 to \$1100/month
2	300,197.00	307,000.00	307,000.00	
3	5,000.00	0.00	7,890.00	
4	<b>316,489.00</b>	<b>\$ 324,000.00</b>	<b>328,090.00</b>	
5	<b>DISCIPLESHIP</b>			
6	0.00	500.00	500.00	
7	0.00	0.00	0.00	
8	498.00	0.00	0.00	
9	122.00	0.00	0.00	
10	<b>620.00</b>	<b>500.00</b>	<b>500.00</b>	
11	<b>FELLOWSHIP</b>			
12	492.00	2,000.00	1,000.00	Beginning June?
13	2,408.00	7,000.00	6,000.00	4@ \$1500
14	340.00	0.00	1500.00	
15	<b>3,240.00</b>	<b>9,000.00</b>	<b>8,500.00</b>	
16	<b>WORSHIP</b>			
17	0.00	1,000.00	0.00	Not on schedule
18	1,118.92	0.00	0.00	
19	622.00	500.00	500.00	
20	<b>1,740.92</b>	<b>1,500.00</b>	<b>500.00</b>	
21	<b>STEWARDSHIP</b>			
22	8,196.00	15,500.00	10,000.00	Not at full use
23	200.00	200.00	200.00	
24	70.00	0.00	0.00	
25	<b>8,466.00</b>	<b>15,700.00</b>	<b>10,200.00</b>	
26	<b>DESIGNATED INCOME</b>			
27	5,015.00	2,500.00	2,500.00	
28	<b>5,015.00</b>	<b>2,500.00</b>	<b>2,500.00</b>	
29	<b>335,570.92</b>	<b>353,200.00</b>	<b>350,290.00</b>	

		2020	2020	2021	
		Actuals	Annual Budget	Budget	Comments
31					
33					
34	<b>EXPENSES</b>				
35	<b>PERSONNEL STAFF/ADMIN</b>				
36	Organist	28,046.00	27,300.00	27,573.00	All staff - 1% raise
37	Worship Leader	11,320.00	11,700.00	11,817.00	
38	Accompanist 10:30	904.00	4,420.00	0.00	
39	Sexton	16,023.00	15,600.00	15,756.00	
40	Parish Admin. Secretary	9,713.00	9,360.00	9,454.00	
41	Bookkeeper	16,629.00	16,640.00	16,807.00	
42	Worship Screens	2,667.00	2,808.00	2,836.00	
43	Rector Salary	46,655.00	45,448.00	45,903.00	
44	Rector Housing	31,500.00	31,500.00	31,500.00	
45	FICA/Medicare taxes	4,893.00	5,270.87	5,314.00	
46	SECA Offset - Rector	4,463.00	5,890.50	5,928.00	
47	Rector Pension	12,328.00	13,850.00	13,932.00	
48	Rector Life/Health Insurance	18,088.00	17,076.00	18,144.00	*New rate
49	Employee Pensions	9,890.00	3,445.00	3,480.00	
50	Liability Insurance/wmans comp	29,414.00	26,975.00	43,000.00	*New company
51	Relief Clergy expense	514.40	1,250.00	1,250.00	
52	Clergy Professional Dev't	0.00	400.00	400.00	
53	<b>Total Personnel Staff/Admin</b>	<b>243,047.40</b>	<b>238,933.37</b>	<b>253,094.00</b>	
54					
55	<b>ADMINISTRATION General</b>				
56	Telephone	3,793.00	3,500.00	3500.00	
57	Postage	1,670.00	1,500.00	1500.00	
58	Copier	836.00	1,800.00	1200.00	
59	Office Expense	1,028.00	1,000.00	1000.00	
60	Office expense Paycor	703.00	750.00	750.00	
61	Office Supplies	257.00	500.00	250.00	
62	Info Technol. Web/Interne	3,394.00	3,000.00	3000.00	
63	Info Techn. Sftware/hardwre exp	572.00	200.00	200.00	
64	Info Techn. Tech Support	0.00	250.00	250.00	
65	Advertising expense	0.00	1,000.00	0.00	Will use social media
66	<b>Total Administration</b>	<b>12,253.00</b>	<b>13,500.00</b>	<b>11,650.00</b>	
67					
68					

	2020		2020		2021			
	Actuals	Annual Budget	Budget	Budget	Budget		Comments	
72	<b>WORSHIP EXPENSE</b>							
73	442.00	750.00	500.00	500.00	500.00			
74	0.00	500.00	0.00	0.00	0.00			
75	2,856.00	1,600.00	800.00	800.00	800.00		2020 new equipment	
76	1,543.00	1,500.00	1,200.00	1,200.00	1,200.00			
77	<b>4,841.00</b>	<b>4,350.00</b>	<b>2,500.00</b>	<b>2,500.00</b>	<b>2,500.00</b>			
78	<b>DISCIPLESHIP EXPENSE</b>							
79	207.00	900.00	500.00	500.00	500.00			
80	0.00	0.00	0.00	0.00	0.00			
81	807.00	0.00	0.00	0.00	0.00			
82	0.00	0.00	0.00	0.00	0.00			
83	<b>1,014.00</b>	<b>900.00</b>	<b>500.00</b>	<b>500.00</b>	<b>500.00</b>			
84	<b>FELLOWSHIP</b>							
85	377.00	1,200.00	500.00	500.00	500.00		Beginning June?	
86	274.00	475.00	350.00	350.00	350.00			
87	0.00	1,200.00	500.00	500.00	500.00			
88	0.00	0.00	500.00	500.00	500.00			
89	<b>651.00</b>	<b>2,875.00</b>	<b>1,850.00</b>	<b>1,850.00</b>	<b>1,850.00</b>			
90	<b>OUTREACH EXPENSE</b>							
91	42,074.00	38,176.00	32,900.00	32,900.00	32,900.00		New % request	
92	<b>42,074.00</b>	<b>38,176.00</b>	<b>32,900.00</b>	<b>32,900.00</b>	<b>32,900.00</b>			
93	<b>STEWARDSHIP</b>							
94	679.00	678.91	600.00	600.00	600.00			
95	<b>679.00</b>	<b>600.00</b>	<b>600.00</b>	<b>600.00</b>	<b>600.00</b>			
96	<b>Building &amp; Grounds</b>							
97	16,489.00	23,000.00	20,000.00	20,000.00	20,000.00			
98	349.00	480.00	480.00	480.00	480.00			
99	9,286.00	10,000.00	10,000.00	10,000.00	10,000.00			
100	2,252.00	4,500.00	4,500.00	4,500.00	4,500.00		New AC maintenance	
101	225.00	220.00	220.00	220.00	220.00			
102	6,289.00	5,500.00	5,500.00	5,500.00	5,500.00			
102	718.00	1,000.00	1,000.00	1,000.00	1,000.00			
103	832.00	1,215.00	1,215.00	1,215.00	1,215.00			
104	1,200.00	1,200.00	600.00	600.00	600.00			

	2020 Actuals	2020 Annual Budget	2021 Budget	Comments
105	37,640.00	47,115.00	43,515.00	
106				
107				
108				
109	<b>OTHER DESIGNATED EXPENSES</b>			
110	4,180.00	3,000.00	2,500.00	
111	907.00	3,000.00	1,500.00	
112	392.00	575.00	575.00	
113			0.00	Not included
114	5,479.00	6,575.00	4,575.00	
115	347,678.40	353,024.37	351,184.00	
116	(12,107.48)	175.63	(894.00)	
117				
118	<b>DESIGNATED LINES</b>			
119	<b>Actuals</b>			
120	<b>DESIGNATED INCOME</b>			
121	1,065.00	0.00	0.00	Not supported by budget
122	6,756.00	0.00	0.00	
123	22,499.00	0.00	0.00	
124	10,653.00	0.00	0.00	
125	52.00	0.00	0.00	
126	70.00	0.00	0.00	
127	41,095.00			
128				
129	<b>DESIGNATED EXPENSES</b>			
130	52.00	0.00	0.00	Not supported by budget
131	70.00	0.00	0.00	
132	20,930.00	0.00	0.00	
133	1,962.00	0.00	0.00	
134	9,365.00	0.00	0.00	
134	6,760.00	0.00	0.00	
135	1,015.00	0.00	0.00	
136	40,154.00			